

MINUTES
of the
Devolved Services and Assets Sub-Committee
held on Thursday 19th April 2018 at 10am
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

ClIr Brett (East) Chairman	*	ClIr Jolley (Broadway)	*
ClIr Fraser (West)	A	ClIr Ridout (West)	*
ClIr Fryer (West)	*	Mr Peter Hewitt (Volunteer)	*

Key: *Present **A** Apologies received **Ab** Absent

In attendance:

Officers: Fiona Fox, Stuart Legg and Veronica Mills

Public and press: 0 members of the public or press

DS/17/073 Apologies

Apologies were received from Councillor Fraser.

DS/17/074 Declarations of Interest

None.

DS/17/075 Minutes

DS/17/075.1 The minutes of the meeting held on 22nd March 2018 were approved as a true record and signed by the chairman.

DS/17/075.2 None.

DS/17/076 Chairman's Announcements

None.

DS/17/077 Public Participation

None.

DS/17/078 Reports from Unitary Authority Members

None.

Signed.....Date.....

DS/17/079 Play Areas Working Group (PAWG)

The group had met on 17th April and had drawn up a project planner. All nine play areas were being considered as part of this and the target date for a decision would be at Full Council on 17th September. A public meeting would be arranged for the beginning of July which would be the start of the consultation period. The consultation would be carried out through comprehensive surveys, online and in the Warminster Way and would be carried out over a long period.

Wiltshire Council were continuing to cut the grass in the play areas and to inspect the equipment. They would remove any dangerous equipment. The Town Council would have no responsibility for any aspect of the play areas until the decision was made in September.

The play areas had been visited and photographed by Cllr Brett and a desk-based quotation had been drawn up from the RoSPA reports. This indicated that to bring the play areas to a safe standard at this point would cost £30K. This would be the minimum to meet RoSPA requirements.

Members thanked the PAWG for all the effort they had put in so far.

DS/17/080 Clerk's Report

The Clerk's report was noted. Updates were given on the following items:

DS/17/080.1 Elisabeth Collyns Garden Cllr Jolley apologised for being unable to attend the opening of the Elisabeth Collyns Garden. Longleat Lodge was still interesting in supporting the garden and would be meeting to look at what financial support they could give for planting. **It was agreed** that letters of thanks would be written to Ray Thomas and Fairfield Farm College to be signed by the Devolved Services Chairman.

DS/17/080.2 Other options were being considered for the toilet doors at the boathouse and would be brought back to the next meeting.

DS/17/080.3 There had been a break-in at the compound and idverde's tools had been stolen from the garage. The Christmas lights were being checked for damage. The police had been notified and were liaising with CCTV.

DS/17/080.4 The lights in the park were still coming on at 4.30 and the service from Ringway was not up to standard. The option of solar-powered lights from dusk until dawn would be considered.

DS/17/080.5 Sam Graves had been employed on a seasonal contract until September. He would supervise the boats and assist the Park and Open Spaces Manager with other duties.

DS/17/080.6 The hedge along Weymouth Street could not be cut back to allow a vista to the park because it has a wall and railings running behind it.

DS/17/081 Paddling Pool

The Park and Open Spaces Manager and Pete Hewitt had looked at the options. The pool was in a terrible state and the recent bad weather had prevented any action being taken so a quick solution was needed. Three quotations had been sought and two received, from Ray Thomas and Steele Davis. They had both been asked to provide the best solution to last two years.

Signed.....Date.....

Steele Davis had quoted £25K to remove the existing surface completely and reinstall. Alternatively they could undertake repairs for £5129 + VAT. However, their previous repairs had been inadequate for the purpose.

An MFlex finish had been considered but the guarantee would not cover any skateboards or scooters etc. being ridden through the pool, so it would not be worth investing in such a system until a protective cover was in place. Ray Thomas had suggested using commercial flooring paint to give a more durable finish. He had quoted £4988 + VAT to take back the surface, patch the worst areas with fibreglass and put a base coat of industrial flooring paint topped with the pool paint system. This should prevent water getting into the sub base and it was hoped this would last 2–3 years provided it was covered in the winter.

It was resolved to accept the quotation of £4988 + VAT from Ray Thomas and to plan in next year's budget for a complete refurbishment of the pool including a cover.

DS/17/082 Skatepark

The bids were being completed. Cllr Ridout was thanked for all her work in raising funds for the project.

DS/17/083 Fun Run in Warminster Park

A fortnightly fun run in the park was approved. This would be promoted at the Health and Wellbeing event at the Civic Centre on 28th April. Fit to Perform would be approached to see whether they would assist with regular park walks for older residents.

The meeting was closed at 10.43 for confidential discussion.

DS/17/084 Legal issue

A meeting had been held to resolve a complaint.

The meeting reopened at 10.50.

DS/17/085 Budget Implications

The following budget implications will be presented to the next Finance and Assets Committee:

£4988 + VAT for the repairs to the paddling pool

It was agreed that should the toilet doors need urgent repair this should be carried out.

DS/17/086 Communications

None.

The date of the next meeting was to be arranged as the proposed date was not viable.

Meeting ended: 10.58am

Signed.....Date.....