

17th April 2018

Dear Councillor

You are summoned to a meeting of the:

Town Promotion Sub-Committee
on Monday 23rd April 2018 at 5.30pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

CLlr Sue Fraser Vice Chairman (West)	CLlr Nick Pitcher, Chairman (Broadway)
CLlr Tony Nicklin (West)	CLlr Chris Robbins (East)

Outside representatives: CLlr Tony Jackson, Melvin Davis, Anne Francis, Muzib Rahman, Andrew Robinson, Chris Spender, Len Turner. Officers: Fiona Fox (Town Clerk) and Veronica Mills (Administration Officer).

Copied to all other members for information.

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

AGENDA

1. **Apologies**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Town Promotion Working Group meeting held on 5th March 2018; copies of these minutes have been circulated and Standing Order 17a provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Promotion Working Group meeting held on 5th March 2018.

4. **Chairman's Announcements**

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the sub-committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided.

7. **Town Map**

Tony Jackson has made contact with Dentons who are able to produce an enhanced map. The Clerk to update.

8. **Warminster Mugs**

TP/17/037 refers. Len Turner to update at next meeting.

9. **Market Towns Forum, Visit Wiltshire and other sources**

The Clerk to update. Anne Francis to report on secret shopper visit to Devizes.

10. **Warminster Signage**

Tony Jackson to report back on any further information re the costs and viability of moving the brown heritage signs on the A36 and A362.

11. **Cleanliness of the Town**

The Town Clerk to report back on contact with businesses and Kingdown School. Councillor Jeffries has agreed to be the litter champion for the Council.

12. **Projects**

Spring in the Park The flyers have been produced. Banners will be erected on the lamp posts on 18th April. The Clerk has met with the manager of Three Horseshoes Walk. Members to volunteer for manning a stall in the mall.

13. **Communications**

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.