

5th September 2018

Dear Councillor

You are summoned to a meeting of the:

Devolved Services and Assets Sub-Committee
on Monday 10th September 2018 at 11.00am
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

Cllr Brett (Chairman) East	Cllr Fryer (Broadway)
Cllr Doyle (East)	Cllr Jolley Vice-Chairman (Broadway)
Cllr Fraser (West)	Cllr Ridout (West)

Peter Hewitt (Volunteer), Stuart Legg, Park and Open Spaces Manager, Fiona Fox, Town Clerk and RFO, Tom Dommett Assistant Town Clerk and other invited guests.

Copied to all other members for information.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

Members of the public are welcome to attend.

A G E N D A

1. **Apologies for absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Devolved Services and Assets Sub-Committee meeting held 23rd August 2018; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Devolved Services and Assets Sub-Committee meeting held on 23rd August 2018.

4. **Chairman's Announcements**

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the sub-committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this Sub-Committee

7. **Play Areas Working Group (PAWG)**

To receive the reports from the Play Areas Working Group following the recent community engagement exercise.

To discuss the results and recommendations contained therein.

Members are requested to consider the reports and make recommendations to Council.

[Document to follow, they are currently being finalised by the Chairman.]

8. **Communications**

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

The date of the next Devolved Services Sub-Committee will be Thursday 27th September 2018 at 10.00am.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.