



**Minutes of the
Town Development Committee
held on Monday 3rd December 2018 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Committee Membership:

Clr Brett (East)	*	Clr Robbins (East)	A
Clr Davis (East) Vice Chairman	*	Clr Nicklin (ex officio, Chairman of SPRG)	*
Clr Fraser (West)	*	Bill Parks (external representative)	AB
Clr Fryer (Broadway)	*	Len Turner (external representative)	A
Clr Macfarlane, (West) Chairman	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, Assistant Town Clerk, Judith Halls

Public and press: 2 member of the public, 0 press

TD/18/035 Apologies for absence
Apologies were received and accepted from Councillor Chris Robbins and Len Turner

TD/18/036 Declarations of Interest
None.

TD/18/037 Minutes
TD/18/37.1 The minutes of the Town Development Committee (TD) meeting held on Monday 24th September 2018 were approved as a correct record and signed by the chairman.

TD/18/37.2 Matters Arising, TD/18/028.3 The Committee had agreed to pay for a new street sign for Malvern Close. Clerk to check progress.

TD/18/038 Chairman's Announcements
The Warminster Journal had expressed an interest in running a story on Community Speedwatch.

Standing Orders were suspended to for public participation at 7.03 pm

TD/18/039 Public Participation

Councillor Pip Ridout requested that the next Full Council agenda include her request to replace Councillor Robbins on Town Development Committee and for Councillor Robbins to replace her on the Devolved Services and Assets Committee.

Councillor Ridout spoke regarding item 16, Pound Street j/w West Parade. This has been a problem for over 10 years. She is very sympathetic to residents and would like to propose new signs. Pound Street is not in any way suitable for such lorries. Sat Navs do not bear in mind size, width or problems of these roads.

A member of the public spoke and said he was new to the area but thought that Warminster was a great town with something for everybody.

Standing Orders were reinstated at 7.09 pm

TD/18/040 Reports from Unitary Authority Members

Councillor Davis reported the scheduled CATG meeting had been cancelled.

TD/18/041 CCTV Working Group

Noted.

TD/18/042 Spatial Planning Review Group

Councillor Nicklin advised the meeting that he would approach two people to ask them to become members of the SPRG.

TD/18/043 Town Community Speedwatch

Councillor Davis proposed that the proposed leaflet was adopted and that he and other members would undertake a door to door exercise in the roads concerned, seconded Councillor Macfarlane, voting unanimous in favour.

TD/18/044 Town Litter Champion

The committee expressed their congratulations and thanks to Sally for the fantastic tree she had created and were all very proud of the work. It was extremely thought provoking.

TD/18/045 Community Area Transport Group (CATG)

	CATG Reference	ISSUE	Action agreed
TD/18/045.1	6594 Bishopstrow Road / Boreham Road	“Excessive continuous speeding in a built-up area including schools. The issue is on the B3414 where it joins the Bishopstrow Road in Warminster. There is a mini roundabout on this junction and the traffic is continually speeding in all directions” https://www.google.co.uk/maps/	Being dealt with by Community Speedwatch
TD/18/045.2	6598 Bishopstrow Road – Pedestrian crossing request	“The crossing pedestrian access at the end of Bishopstrow Road is inadequate and dangerous. Many young children now reside in the area. The developers of Mill Island have reneged on their planning requirement to improve pedestrian access and defaulted on their section 106 agreement, so the council does not have the required funds”. Pedestrian crossing request	It was agreed that there is a need for increased pedestrian security. Clerk to follow up with Wiltshire Council re accuracy of claims
TD/18/045.3	6627 3 Portway Lane, Warminster	Our drive way is being restricted by vehicles parking over the white line. The family find it hard sometimes to get on to our drive. I. We also get people park their cars here to go and catch a train”. Request for DYL or extended white lines https://www.google.co.uk/maps 27.9.18 Need clarification on the policy regarding private payment for such markings. TC development	It was agreed to seek more details of the ‘H’ bar policy
TD/18/045.4	5808 Masfield Rd (Shelly Way to Victoria Road) WTC: Prioritised this as No. 2 TD/18/12.7	Request for dropped kerbs across side roads (off Masfield Road) between Shelly Way to Victoria Road. 08/02/18 2 sites (2 no. pairs) Maybe gather together and prioritise, under “drop kerbs” Needs to go to Warminster Town Development Committee.	A contribution of £1,125 was approved

	CATG Reference	ISSUE	Action agreed
	refers	07/06/18 Awaiting update from Warminster TDC. CATG minded to collate all dropped kerb requests (see issue 6148 and allocate as priority 1. TBA at next meeting Town Council will support this and 25% £4,500 for both 5808 and 6148 . 25% from Town Council. MR to cost and liaise with TC	
TD/18/045.5	6148 Thornhill Road, Warminster - WTC: Prioritised this as No. 1 TD/18/12.7 refers	There is a dropped kerb on the pavement on the east side of the entrance to the Tesco Express car park in Thornhill Road but not on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters buggies etc. 07/06/18 To be combined with issue 5808 (see above) and discussed at next meeting. 27.9.18 Town Council will support this 25% MR to finalise cost and liaise with TC	Combined with item above
TD/18/045.6	6591 Dropped kerb request x 2 (Disabled Access) WTC: Prioritised this as No. 3 TD/18/12.7 refers	2. Willow Crescent on footpath leading to nature reserve. https://www.google.co.uk/maps supported	This has been done and can be removed from the list.
TD/18/045.7	6086 Bartholomew Lane at j/w Portway, Warminster	07/06/18 street nameplate agreed by CATG. Move to priority 1 and allocate £300 TC has already agreed 25%	A contribution of £75 was approved.

- TD/18/046 South West Operational Flood Working Group**
 Councillor Fraser advised members that progress was on hold while the Environment Agency undertook the appointment of a new member of staff.
- TD/18/047 Regeneration Working Group**
 Councillor Nicklin advised members that progress was on hold while Wiltshire Council appointed a new officer.
- TD/18/048 Land adjacent to steps at Yates Field Meadow**
It was proposed by Councillor Davis that Officers would be authorised to consult about the best way to tackle the problem and to spend up to £500 on materials to supply the local group that looked after Yates Field Meadow, seconded Councillor Brett, voting unanimous in favour.
- TD/18/049 Handrail on footpath in Imber Road**
 It was proposed by Councillor Macfarlane, that the Clerk would check the ownership of the land and investigate the cost of a handrail on the right-hand side of the road, seconded Councillor Davis, voting unanimous in favour.
- TD/18/050 Pound St j/w West Parade**
 It was proposed by Councillor Macfarlane, that the matter be referred to CATG, seconded Councillor Fraser, voting unanimous in favour.
- TD/18/051 Draft Budget**
 The committee noted that it would get more money to put into CATG and that when that runs out, CIL funding could be used.
- TD/18/052 CIL Funding**
 No new projects at present.
- TD/18/053 Communications**
 The committee asked for media releases about:
 Community Speedwatch – speaker, Councillor Andrew Davis
 Christmas Tree made from Plastic Bottles

Meeting closed at 8.12pm.

Signed.....Date.....