

MINUTES
of the Full Council
held on Monday 18th March 2019 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Batchelor (Broadway)	*	Cllr Jolley (Broadway)	A
Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Davis (East)	*	Cllr Nicklin, Chairman of Council and Mayor (West)	*
Cllr Doyle (East)	*	Cllr Pitcher (Broadway)	*
Cllr Fraser (West)	*	Cllr Ridout (West)	*
Cllr Fryer, (Broadway)	*	Cllr Robbins (East)	*
Cllr Jeffries, Vice Chairman of Council and Deputy Mayor (Copheap)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Fiona Fox, Town Clerk and Responsible Financial Officer (RFO), Tom Dommett, Assistant Town Clerk.

Wiltshire Police: 1

Public and Press: 0 members of the public, 0 members of the press

FC/18/101 Apologies for Absence

Apologies were received and accepted from Cllr Jolley

FC/18/102 Declarations of Interest

Under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

None

FC/18/103 Minutes

FC/18/103.1 The minutes of the Full Council meeting held on Monday 21st January 2019 were approved as a true record and signed by the Chairman.

FC/18/103.2 None.

FC/18/104 Mayor's Announcements

FC/18/104.1 The Council had received a letter from the Fudge Trust with a donation of £5000 towards the new skatepark. Members were overwhelmed by the generosity and support.

Another training session had been organised for Town and Parish Councillors in Salisbury on 9th May. Emails giving details had gone out today.

FC/18/104.2 Noted with the addition of the following:

The opening of Bo & Co Coffee House

The Malmesbury Mayors Ball

The Mayor would have attended an allotments meeting but had to send last minute apologies

FC/18/105 Questions

None.

FC/18/106 To Authorise the Sealing of Documents

None.

FC/18/107 Public Participation

None

FC/18/108 Correspondence Circulated

Noted.

FC/18/109 Reports from Unitary Authority Members and Police

FC/18/109.1 Cllr Ridout reported there had been a change of planning application for 11 Portway.

Cllr Ridout's comments were noted.

FC/18/109.2 PC Pelling circulated a written report and gave a verbal update. PC Pelling outlined the work being undertaken to reduce knife crime, tackle anti-social behavior in the Lake Pleasure Grounds and stop late night rowdy behavior in Weymouth Street. He praised the work of the CCTV team which had helped secured excellent results. The increase in the Police precept will pay for 42 more officers across Wiltshire and result in an increased community policing presence in Warminster.

The Police report was noted.

FC/18/110 Reports from External Representatives

None.

FC/18/111 Proceedings of Committee

The minutes of the following meetings **were adopted:**

FC/18/111.1 Planning Advisory Committee: 28th January 2019 and 11th February 2019 respectively

FC/18/111.2 Devolved Services and Assets Committee: 13th December 2018 and 24th January 2019 respectively

FC/18/111.3 Town Development Committee: 3rd December 2018

FC/18/111.4 Finance and Assets: 7th January 2019

FC/18/112 **Skatepark Project: Signature for Contract**
Cllr Nicklin proposed Cllr Fraser be the signatory for the Maverick contract and for any further contracts which require action under hand, for the skatepark project, seconded Cllr Robbins, voting unanimous in favour.

FC/18/113 **Interim Audit Report**
Cllr Ridout proposed members agree to adopt the Interim Report and to adopt and agreed to the actions contained within the Action Plan, seconded Cllr Robins, voting unanimous in favour

FC/18/114 **Calendar of Meetings: Municipal Year May 2019 – May 2020 inclusive**
Cllr Jeffries proposed members agree to adopt the calendar of meetings for the May 2019 – May 2020 municipal year, seconded Cllr Brett, voting unanimous in favour

FC/18/115 **Electoral Boundary Review Working Group**
Cllr Ridout proposed that members retrospectively approved the formation of the Boundary Review Working Group, seconded Cllr Doyle, voting unanimous in favour.

Cllr Nicklin proposed that the Council make a submission to Wiltshire Council and the Local Government Boundary Commission for England in line with the Working Group's recommendations. In particular, that the Town Council supports the view of the Unitary Councillors who represent the Warminster Area. The council prefers the name Warminster North and Rural (for the relevant Division). The council also wishes to have 14 Town Councillors, with 4 each in East, West and Broadway wards and 2 in North ward, seconded Cllr Ridout, voting unanimous in favour.

FC/18/116 **Warminster Town Fairtrade Status: Renewal**
Cllr Brett proposed that members agree to set up a working group to consider applying for renewal of Town Fairtrade Status, to include co-opted members sought via social media, seconded Cllr Fryer. Voting in favour 3, against 7 abstentions 2, the motion was not carried.

Members agreed that they did support Fairtrade status for the town and would be happy to support the Fairtrade Group in their search for volunteers using the Council's social media, the Clerk to liaise and action.

FC/18/117 **Mayor and Deputy Mayor Elect 2019/2020**



Cllr Ridout proposed Cllr Macfarlane for the position of Mayor Elect for the municipal year 2019/2020, seconded Cllr Fraser, voting unanimous in favour.

Cllr Fryer proposed Cllr Robbins for the position of Deputy Mayor Elect for the municipal year 2019/2020, seconded Cllr Batchelor, voting unanimous in favour.

FC/18/118 Terms of Reference, Standing Orders and Financial Regulations

The Chairman asked for members to confirm any changes they would like to propose to the Terms of Reference and Delegation of Powers to Committees, or to the Standing Orders and Financial Regulations. Amendments will be put to the 20th May Annual Meeting of the Council, prior to the reprinting of the documents for the municipal year 2019/2020.

FC/18/119 Communications

Members agreed to media releases on:

- Town Fairtrade Status (subject to liaison with the Warminster Fair Trade Group) – speaker Cllr Brett

Meeting closed at 8.18pm