

**Minutes of the
Town Development Committee
held on Monday 15th April 2019 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Brett (East)	*	Cllr Macfarlane, (West) Chairman	*
Cllr Davis (East) Vice Chairman	*	Cllr Robbins (East)	*
Cllr Reg Doyle (East)	A	Cllr Nicklin (ex officio, Chairman of SPRG)	*
Cllr Fraser (West)	*	Bill Parks (external representative)	*
Cllr Fryer (Broadway)	*	Len Turner (external representative)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, Assistant Town Clerk, Judith Halls, Officer
Public and press: 6 members of the public, 0 press

TD/18/076 Apologies for absence

Apologies were recieved and accepted from Cllr Reg Doyle.

TD/18/077 Declarations of Interest

No declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

TD/18/078 Minutes

TD/18/78.1 The minutes of the Town Development Committee (TD) meeting held on Monday 18th February 2019 were approved as a correct record and signed by the chairman.

TD/18/78.2 None

TD/18/79 Chairman's Announcements

None.

Standing Orders were suspended to for public participation at 7.05 pm

TD/18/080 Public Participation

None.

Signed.....Date.....

Standing Orders were reinstated at 7.06 pm

TD/18/081 Reports from Unitary Authority Members
None.

TD/18/082 Clerk's Report

The Clerk gave a verbal report. Cllr Davis asked questions regarding: Malvern Close Sign, Yeates Field Meadow, Imber Road handrail. These were covered in the Clerks report.

The Clerks report was Noted

A written copy of the report is attached to the minutes.

Bishopstrow Road – Wiltshire Council is of the view that the cost of taking legal action to secure the S106 money would be more than the S106 money. **It was agreed that Cllr Davis and the Town Clerk to discuss how best to approach Wiltshire Council to secure replacement funding from them.**

TD/18/083 Closed Circuit Television (CCTV) Working Group

The minutes from the CCTV Working Group meeting held on Tuesday 12th March were Noted.

TD/18/084 Spatial Planning Review Group

Cllr Nicklin advised the committee that there had been no special need to meet. He hoped to generate enthusiasm for rewriting the documents.

TD/18/085 Town Community Speed Watch

The Warminster Journal had run a two-page spread on the issue of speeding traffic and community speedwatch but no volunteers had come forward. Cllr Davis advised the committee that the focus would return to seeking volunteers in the roads agreed as suitable for the scheme.

TD/18/086 Town Litter Champion
The update was noted.

The Committee recorded a big thank you to all the Community Litter Pick volunteers who do a wonderful job.

It was agreed to:

- i) Seek enforcement action by Wiltshire Council where relevant**
- ii) Liaise with the PCSO over relevant issues**

Additions to operation sparkle were: Weymouth Street, the right of way by Wetherspoons and central car park (litter and weeds).

TD/18/087 Community Area Transport Group (CATG)

The venue has been moved back to the Fire Station. It was suggested the option of the town council and/or some of the parishes providing a free venue

Signed.....Date.....

for CATg meetings was investigated.

TD/18/088 Issues referred from The Annual Town Meeting and from Members
18.088.01 – **Cllr Davis proposed that the issue be considered by CATg, seconded Cllr Brett, voting unanimous in favour.**

18.088.02 – **The Committee approved Cllr Brett meeting with the resident on site and speaking to the school estate manager after the Easter Holidays and reporting back to the committee.**

18.088.03 – Members discuss the issue of No3 the High Street at some length. **It was proposed by Cllr Robbins that the Mayor and the Clerk would write a letter to the Leader of Wiltshire Council, copying in the five local unitary councillors, seconded Cllr Macfarlane, voting unanimous in favour.**

18088.04 – **It was proposed by Cllr Robbins that the committee accept the officer advise from Wiltshire Council and that Cllr Batchelor be asked to suggest to the resident that cutting back the hedge may help, seconded Cllr Macfarlane, voting unanimous in favour.**

TD/18/089 South West Operational Flood Working Group
Cllr Fraser advised members that the Warminster Flood Plan is being updated and the next meeting of the next meeting of the working group will be to stress test different scenarios.

TD/18/090 Regeneration Working Group
Cllr Nicklin advised members that the Director of Economic Development and Planning at Wiltshire Council attended the meeting on Friday 22nd February 2019 but had announced a week later that he had been appointed to a role in another Council. Never the less Cllr Nicklin felt that the town council should be prepared for opportunities when the arise. The Mayor the Clerk were to meet with NewRiver Retail and see if there were any shared objectives, particularly for the area between the cornmarket and the library.

TD/18/091 Community Led Housing (CLH)
It was agreed to invite someone from the Community Land Trust Partnership to address the Committee.

TD/18/092 Communications
None.

Meeting closed at 8.16pm.

Town Development Committee held on Monday 15th April 2019

Clerk's Report: TD/18/082 refers:

- 1 Malvern Close:** clarification had been sought from Wiltshire Council Highways regarding the style of fixing required; the previous sign had been wall mounted to the side of a property, but post mounting was an option. We were advised that wall mounted signs had been removed in the past, therefore, post mounting was preferred. The order has been placed and we are awaiting delivery.
- 2 Yeates Meadow:** members resolved for officers to liaise with the Yeates Meadow community group regarding a muddy patch at the foot of the steps leading from St John's Road j/w Prestbury Drive. (This is WARM80 a public footpath). Town council officers have liaised with the community group who have agreed that work should be done later in the year.
- 3 J/W Imber Road Handrail:** This matter has been passed to Selwood Housing. It is an unadopted road, they are the landowner and the house on the corner where a rail could be placed is for sale. It is Selwood's decision as to where a handrail can be placed on the road.
- 4 Bishopstrow Road, pedestrian crossing:** The clerk reported that she had held a meeting with a Wiltshire officer. It would appear that Wiltshire Council made a mistake in their paperwork when finalising the contribution required for these works; they failed to include the Bishopstrow Road pedestrian crossing and the department was attempting to pass the issue to Warminster Area CATG. The officer confirmed that the crossing would cost at least the entire annual budget for the CATG. The clerk recommended that the matter should be pursued with the senior management at Wiltshire Council. **See minutes for further action.**
- 5 Taxi rank:** officers confirmed information provided by Wiltshire Council; taxis can park anywhere a non-taxi can legally park.