

17th April 2019

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Devolved Assets and Services Committee
To be held on Thursday 25th April 2019 at 7.30pm
at The Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Brett (East) Chairman	Cllr Macfarlane (West)
Cllr Fraser (West) Vice Chairman	Cllr Nicklin (West)
Cllr Fryer (Broadway)	Cllr Robbins (East)
Cllr Jeffries (Copheap)	

Peter Hewitt (Volunteer); Stuart Legg, Park and Open Spaces Manager; Fiona Fox, Town Clerk and Responsible Financial Officer; Tom Dommett, Assistant Town Clerk; and other invited guests.

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

1. Apologies for absence

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Devolved Assets and Services Committee meeting held on 21st February 2019; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Devolved Assets and Services Committee meeting held on 21st February 2019.

4. **Chairman's Announcements**

To note any announcements made by the Chair.

***Standing Orders will be suspended
to allow for public participation.***

5. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations.

***Standing Orders will be reinstated
following public participation.***

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee

7. **Clerk's Report: Lake Pleasure Grounds and Associated Land**

For noting. To ensure that the information provided is as current as possible, this report will be forwarded to members on Wednesday 24th April 2019.

8. **Lake Pleasure Grounds Play Area Repairs**

Regular Health and Safety play area inspections are carried out at The Lake Pleasure Grounds. The need for numerous repairs were identified during an inspection in March. Quotations were sought and the works have been commissioned with Alvia Ltd at a cost of £3,190 + VAT. (Financial Regulations 4.1 apply). The quotations are attached for members perusal.

Members are requested to retrospectively approve the repairs.

9. **Outdoor Gym**

DS/18/097 refers: At a previous meeting, members directed officers to ascertain the cost of outdoor gym equipment, however, during the debate members discussed two very different outdoor fitness products: gym equipment and fitness trails respectively. Officers have prepared a report to highlight the differences between the two and are recommending that in the first instance members decide which option they wish

officers to pursue in more detail. Indicative costs for gym equipment are included.

Officers confirm that members have previously earmarked reserves totalling £6,000 for the purchase and installation of outdoor gym equipment in The Lake Pleasure Grounds. (Outdoor Gym Project: EMR 283/17b, £5,000; EMR 499/6348 £1,000 refers.) **(See attached).**

Members are invited to consider officers recommendations and to agree on whether they would like to pursue an outdoor gym or a fitness trail.

10. Tarmac Paths around the Lake in the Lake Pleasure Grounds

Cllr Jolley requested that the committee consider undertaking a resurfacing programme of the Tarmac paths around the lake. He had highlighted to members that much of the path was bumpy, with a poor surface and that this was making it difficult for runners, people in wheelchair and people pushing buggies and prams to use it. It was noted that many of the problems seemed to be caused by tree roots.

The committee instructed officers to provide information about different options, including alternatives to Tarmac, with indicative costs. **[See attached].**

Members are invited to agree to undertake the work required on the area at bottom of steps on path to Ridge Way at a cost of £3030+VAT and to consider the other identified work in the 2020/2021 budget making process.

11. Street Sweeping

Members have requested that officers investigate how Warminster Town Council can improve the street sweeping service currently provided by Wiltshire Council and report back in due course.

Wiltshire Council have asked the town council to consider negotiating the transfer of a package of assets and services. This negotiation could cover the delivery of grounds maintenance and street scene services, with options including one or more of: providing the service inhouse, contracting the services out to a third party, joining a framework with Wiltshire Council to commission and contract out.

In the light of the approach by Wiltshire Council, officers believe that further work on the street sweeping ought to be considered as part of a wider discussion about the transfer of services from Wiltshire Council.

Members are invited to agree that investigations into improved street sweeping should be subsumed into the wider discussion about the transfer of services from Wiltshire Council.

12. Paddling Pool in the Lake Pleasure Grounds

Members asked officers to research, costings and funding for the repair and replacing the existing paddling pool. Repair work has been costed, funded, approved and carried out. Investigating replacing/upgrading/modifying the paddling pool has proved problematic because it is a niche area. None of the contractors

