

28th May 2019

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Town Development Committee
to be held on Monday 3rd June 2019 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Brett (East)	Cllr Pitcher (East)
Cllr Davis (East) Vice Chairman	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Nicklin (ex officio, Chairman of SPRWG)
Cllr Fryer (Broadway)	Bill Parks (external representative)
Cllr Macfarlane (West) Chairman	Len Turner (external representative)

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

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- Election of Committee Chairman**
Members to elect a committee chairman.
 - Election of Committee Vice Chairman**
Members to elect a committee vice chairman.

3. **Apologies for Absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
4. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
5. **Minutes**
5.1 To approve and sign as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 15th April 2019; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.
5.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 15th April 2019.
6. **Chairman's Announcements**
To note any announcements made by the Chair.
7. **Questions**
To receive questions from members of the Council submitted in advance.

***Standing Orders will be suspended
to allow for public participation.***

8. **Public Participation**
To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations.

***Standing Orders will be reinstated
following public participation.***

9. **Reports from Unitary Authority Members**
To note reports provided which are relevant to this committee.
10. **Regeneration Working Group**
To note any updates from Cllr Nicklin.
11. **Spatial Planning Review Working Group (SPRWG)**
To note any updates and recommendations from Cllr Nicklin following the SPRWG meeting on 24th May 2019.

12. Terms of Reference

Members are requested to adopted the attached committee terms of reference for 2019 – 2020. There are two recommended amendments. Delete the words play areas and add the word CCTV, to read thus: “The Town Development Committee co-ordinates all transport, highways and environmental issues in the town. These include ~~play areas~~, CCTV, lighting, road maintenance, new highway projects and speed limits, rural footpaths, byways and all other rights of way and flooding.”

13. Flood Wardens

To appoint the town’s flood wardens for 2019 – 2020. The current wardens are Isabel Buckingham, Paul Gerrard and Kim Nicklin.

14. Town Community Speed Watch

To appoint Warminster’s Community Speed Watch Champion 2019 - 2020. The current champion is Cllr Andrew Davis.

15. Town Litter Champion

To appoint Warminster’s Town Litter Champion 2019 – 2020. The current champion is Cllr Steve Jefferies.

16. Working Groups

16.1 To appoint members to the Closed-Circuit Television (CCTV) Working Group and note that the next meeting will be held on Tuesday 11th June 2019.

Current Membership 2018 - 2019	Membership 2019 – 2020 Nominees Received to Date
Wiltshire Council Cllr Davis Warminster (East) Chairman Warminster Area Board	
Warminster Town Council Cllr Fraser (West)	
Wiltshire Police PC Pelling	Wiltshire Police PC Helen Daveridge
D Deacon	D Deacon
R Hood	<i>Confirmation awaited</i>
Warminster Garrison GSM Chris Smith	Warminster Garrison GSM Peter Tetlow
Wiltshire Council Cllr Hawker Westbury West Chairman – Westbury Area Board: Standing down	
Westbury Town Council Cllr King: Standing down	<i>Cllr Kimmins to report back on behalf of Westbury Town Council</i>
Westbury Town Council Cllr Kimmins	Cllr Kimmins

