

**MINUTES**  
**of the Full Council**  
**held online on Monday 16<sup>th</sup> November 2020 at 7pm**

**Membership:**

<b>Cllr Batchelor (Broadway)</b>	*	<b>Cllr Macfarlane (West)</b>	*
<b>Cllr Brett (East)</b>	*	<b>Cllr Nicklin (West)</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Pitcher (Broadway)</b>	<b>AB</b>
<b>Cllr Doyle (East)</b>	<b>A</b>	<b>Cllr Ridout (West)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Cllr Robbins (East) Chairman of Council and Mayor</b>	*
<b>Cllr Fryer, (Broadway)</b>	*	<b>Cllr Spender (Broadway)</b>	*
<b>Cllr Jeffries, (Copheap) Vice Chairman and Deputy Mayor</b>	*		

**Key:** \* Present    **A** Apologies    **AB** Absent

**In attendance:**

**Officers:** Fiona Fox, (Town Clerk and RFO), Tom Dommett, (Assistant Town Clerk), Judith Halls, (Office Manager)

**Online Meeting Attendees:** Sgt Kevin Harmsworth for agenda item 9 only. Cllr Batchelor observed but could not contribute to the meeting due to technical issues.

**FC/20/076    Apologies for Absence**  
Apologies were received and accepted from Cllr Doyle

**FC/20/077    Declarations of Interest**  
No declarations of interest were made under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**FC/20/078    Minutes**  
**FC/20/078.1** The minutes of the Full Council meeting held on Monday 21<sup>st</sup> September 2020; were approved as a true record and signed by the chairman.

**FC/20/078.2** There were no matters arising.

**FC/20/079 Chairman's Announcements**

**FC/20/079.1** Announcements. The Mayor's Charity leaflet has been distributed and is available online. Money is already being raised. The new leaflet has BACS details so people can pay using online Banking. The Mayor is also selling jigsaws to raise money.

Agenda Item 15 Civic Award – **The Mayor proposed that this item was postponed until the New Year, members unanimously agreed.**

**FC/20/079.2** Mayoral Engagements: It was **Noted** that the Virtual Remembrance Day Service was shown on YouTube, social media and broadcast on Warminster Community Radio on Sunday 8<sup>th</sup> November 2020. It is still available to watch online. Thanks were expressed to all involved in making the video.

**FC/20/080 Correspondence Circulated**

Correspondence circulated - **Noted**

**FC/20/081 Questions submitted in advance to the Clerk**

None

**FC/20/082 Execution and Sealing of Legal Deeds**

Following council's resolution to enter into a lease agreement in relation to Unit W2 The Swan Business Centre, Stephens Way Warminster the lease has now been executed as a deed.

**FC/20/083 Public Participation**

There was no public participation.

**FC/20/084 Reports from Unitary Authority Members and Police**

Sgt Kevin Harmsworth gave an update on Police Activity in relation to the crime and anti-social behaviour issues in Warminster.

The Clerk read out a report from Unitary Cllr Ridout. This is attached to the Minutes.

**FC/20/085 Proceedings of Committee**

Minutes of the following meetings were adopted.

Finance and Audit Committee meeting held on 7<sup>th</sup> September

Planning Advisory Committee meeting held on 14<sup>th</sup> September 2020 and 12<sup>th</sup> October 2020

Parks and Recreation Committee meeting held on 27<sup>th</sup> July 2020

Town Development Committee meeting held on 1<sup>st</sup> June 2020

HR Committee meeting held on 6<sup>th</sup> July 2020

**FC/20/086** **Treasury Management Policy 2020 - 2021**  
***Members agreed to receive and adopt the Treasury Management Policy 2020 – 2021.***

**FC/20/087** **Splash pad**  
**Members unanimously agreed to approve the design choice of the splash pad so that final costings can be confirmed.**

The entire project will be presented to members for decision in early December 2020.

**FC/20/088** **Climate Change Strategy**  
**Members unanimously agreed to approve the Climate Change Strategy.**

**Members unanimously agreed that the option of employing a member of staff, whose principle role is to deliver the Climate Change Action Plan, is part of the discussions on the budget between now and January 2021.**

**Cllr Brett proposed members agree that the Climate Change Declaration, previously adopted, is converted into a professional leaflet with pictures, for distribution to local residents, seconded Cllr Nicklin, voting 9 in favour, one abstention, motion carried.**

**FC/20/089** **Communications**  
Members asked for press releases on the Splash Pad with Cllr Brett as spokesperson and on the Climate Change Strategy with Cllr Jeffries as spokesperson.

**FC/20/090** **Civic Award**  
Deferred to the next meeting.

**Meeting closed a 20.20pm**