

### MINUTES of the Parks and Recreation Committee

held online, on Monday 23<sup>rd</sup> November 2020 at 7.00pm

#### Membership:

Cllr Brett (East) Chairman	*	Cllr Pitcher (Broadway)	*
Cllr Davis (East)	*	Cllr Robbins (East)	*
Cllr Doyle (East)	A	Cllr Spender (Broadway) Vice-Chairman	A
Cllr Fryer (Broadway)	*	Peter Hewitt (co-opted)	A

Key: \* Present A Apologies AB Absent

#### In attendance:

**Officers:** Tom Dommett, Assistant Town Clerk, Stuart Legg, Parks and Open Spaces Manager, Judith Halls, Office Manager

**Online Meeting Attendees:** Cllrs Fraser and Jeffries

#### PR/20/032 Apologies for absence

Apologies were received and accepted from Cllrs Doyle, Spender and Co-opted member Peter Hewitt

#### PR/20/033 Declarations of Interest

There were no declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011

#### PR/20/034 Minutes

**PR/20/034.1** The minutes of the Parks and Recreation Committee meeting held on Monday 28<sup>th</sup> September were **approved as a true record and signed.**

**PR/20/034.2** There were no matters arising from the minutes of the Parks and Recreation Committee meeting held on Monday 28<sup>th</sup> September - **Noted**

#### PR/20/035 Chairman's Announcements

None

#### PR/20/036 Public Participation

Cllr Jeffries spoke reminding the committee that Warminster Town Council had signed up to the Climate Change Emergency and had already taken many initiatives such as the switch to a green energy supplier. He noted the agenda items on battery powered tools and said support for such measures were further steps to improve the councils green credentials.

- PR/20/037** Reports from Unitary Authority Members  
No reports from Unitary Members for this committee.
- PR/20/038** Clerk's Report: Lake Pleasure Grounds and Associated Land  
The Clerks report was **Noted**.
- PR/20/039** Pavilion Café Winter Opening  
Cllr Brett thanked the Warminster Town Council officers involved in obtaining the grant given by Wiltshire Council to help businesses during the Covid19 pandemic. The Pavilion Café is doing well as a takeaway and is regularly being used by people whilst out walking in the park.  
The reported was **Noted**.
- PR/20/040** Accounts up to 31<sup>st</sup> October 2020  
The accounts for the Parks and Recreation Committee until 31<sup>st</sup> October 2020 were **Noted**.
- PR/20/041** Ride on Mower  
Members had a lengthy debate about the purchase of a ride on mower. The Park and Open Spaces Manager answered all the questions members asked. Members referred to the battery powered mower being in line with the councils green policies.  
**Cllr Robbins proposed to recommend to Full Council the purchase of the battery- powered Mean Green Mower at a cost of £25,839 plus VAT, seconded Cllr Davis, voting in favour 4, abstention 1, against Nil.**  
**Motion carried.**
- PR/20/042** Schedule of works for play areas  
The schedule of works for the play areas was **Noted**.
- PR/20/043** Handheld Equipment  
The members unanimously approved to purchase Husqvarna battery handheld equipment  
2 x trimmers,  
2 x blowers,  
1 x hedge cutter  
1 x push mower  
1 x battery powered greens mower  
from Melksham Ground care at a cost of £4337.92
- PR/20/044** Hanging Baskets 2021  
Members received the report and had a discussion on which option they wished to adopt for the delivery of the hanging baskets.  
**Cllr Davis proposed for Warminster Town Council to purchase the hanging baskets from Platescape at a cost of £3367.50 and request that a quote be sought for them be planted for this season 2021. If this falls within the £1800 budget set aside, then it can go ahead. Further quotes**

can be sought using local suppliers for the following years. **Seconded Cllr Robbins, voting unanimous in favour.**

**PR/20/045 Communications**

**PR/20/45.1 Members** did not require a press release to be issued on this occasion.

**PR/20/45.2 Cllr Brett, Chairman of the committee** would be their spokesperson to report on the Council's decision if required.

**Meeting closed 8.05pm**

**The date of the next Parks and Recreation Committee will be  
Monday 25th January 2021 at 7.00pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.